

ADRIAN BURNETT ELEMENTARY SCHOOL

REOPENING PLAN

SPRING 2021

Welcome back to our second semester of learning together! We have made every effort in revising our reopening plan to continue to prioritize student health and safety. We also want our students to have opportunities to socialize and learn with their peers as safely as possible. Below is a summary of our safety procedures and guidelines that we will continue to follow in the spring semester. As always, any KCS district-wide expectations will take precedence over school-level decisions. The plan you read below will be in effect through the spring semester.

If you have additional questions regarding the plan or procedures that will be in place for our in-person learners, please email stephanie.prince@knoxschools.org, and I will reply within 2 business days or sooner. We are still a Cardinal family and we are still in this together. Please let us know if there is anything more we can do to help our community through these challenging times.

Stephanie Prince, Principal

	Procedure	Why?	What is the possible impact?
Arrival	The building (including back gate for car riders) will open at 7:10 each morning. All staff will have a temperature check when entering the building. Students who are car riders will have temperatures checked by a staff member, through a rolled-down car window, using KCS purchased touchless thermometers. If a student's temperature registers 100.4 or above, a 2 nd staff member will recheck the temp. If still above 100.4, the student will need to be taken back home. Bus riders' temps will be taken by a staff member before entering the building, and students will be quarantined if a reading of 100.4 or above is discovered. It will be the guardian's responsibility to pick up the child immediately. For those without fevers, once inside, students will be seated in the hallways 4-6 ft apart, wearing masks until 7:25. Students are encouraged to bring a mask from home. If a student does not have a mask, one will be assigned to him/her. Students will be dismissed to classrooms at 7:25.	Temperature scans will screen staff and student health each morning to quickly determine if additional medical attention is needed. When students are gathered in large numbers, masks will be used to help slow transmission of disease.	The car rider line and bus rider lines were only slightly affected last semester due to these changes. Tardies are marked at 7:50, which allows students plenty of time to get in the building.
Breakfast	Students wishing to eat breakfast at school will eat in their homerooms beginning at 7:30.	We can safely distance students within their classroom while allowing them	Students will have additional time to eat after the bell rings at 7:45. Classes may begin

	Students will be required to wash their hands with soap and water before and after breakfast.	to still socialize with one another. Washing hands is recommended to help slow the transmission of disease.	later than in a “normal” year to allow for handwashing time after breakfast.
Classroom	Student desks will be spaced four to six feet apart (six where possible), facing the same direction. Masks will be <i>required</i> for students and staff, because most areas do not allow for 6-ft distancing. See <i>School Board Policy C-240</i> . Students will not be allowed to share materials. For students with multiple teachers, staff will travel to students in most instances. For some short blocks, like intervention, students may be expected to remain in their homerooms and join the class virtually with their device, if proper distancing is not possible.	Not sharing supplies will slow the spread of germs between students. Limiting student use of other desks and chairs throughout the building will help to slow transmission of disease.	Students will have less opportunities to interact in close proximity with one another during learning. However, teachers are planning for collaboration activities that can occur at a distance whenever appropriate.
Hallways	Students will travel in a line with some distance between each student. All students & staff will be required to wear a mask when traveling in the hallway. See <i>School Board Policy C-240</i> . Students will be required to wash their hands with soap and water when returning to the classroom.	When students are gathered in large numbers, masks will be used to help slow transmission of disease.	Transitions to playground, cafeteria, and Encore do take longer. This slightly shortens instructional blocks.
Encore	Students will travel to Encore classes as a homeroom. Students will be seated 4-6 ft apart in Library/Technology, Art, and Music. PE (gym) will follow the same distancing expectations as recess, and may be held outdoors at times. Library/Technology will continue to be a combined class, and the former tech lab will serve as cafeteria overflow for some portions of the day. Materials will be sanitized between classes if used for multiple grade levels.	Not sharing supplies between classes will slow the spread of germs between students.	Some activities such as singing, collaborative art projects, and games that require close physical contact will be modified or eliminated until they can be safely implemented.
Lunch	25 minute lunch blocks will be held in the lunchroom, with overflow moving to the former tech lab. Students will be seated and spaced at each table. Masks will be worn to the lunchroom and through the lunch line. Masks will be removed while eating. Students will be required to wash their hands with soap and water before and after lunch. No visitors will be allowed to eat lunch with students. Students will remain seated until the teacher picks them up from the lunchroom. All spaces will be	There is not enough physical space in the cafeteria to safely distance everyone in the cafeteria during the lunch hours daily. When students are gathered in large numbers, masks will be used to help slow transmission of disease. Washing hands is recommended to help slow the transmission of disease.	Students will eat and socialize with friends at a distance in the cafeteria and/or tech lab. Decreasing from a 30-minute lunch block to a 25-minute block allows for extra time to disinfect each area.

	wiped down thoroughly between classes.		
Recess	Recess will increase from 15-20 minutes to 30 minutes daily. Students will be required to wash hands with soap and water after recess. Classes will have recess only with their homeroom classmates. Outdoor play areas will be divided and each classroom will access different areas when weather allows. Playground equipment will be sanitized as needed. Students will be encouraged to physically distance from one another but will not be allowed to play games that require repeated physical contact, such as tag.	Students will have additional time during recess to allow for handwashing upon re-entry and extended transition time. Minimizing the number of students in one area helps slow the transmission of disease. Washing hands is recommended to help slow the transmission of disease.	Transitions to playground, cafeteria, and Encore will likely take longer, somewhat shortening instructional blocks.
Bathroom	Students will avoid bathroom breaks as a class whenever possible. Staff monitors will be frequently stationed in the hallways near each restroom to supervise hygiene procedures and ensure adequate distancing. All will be expected to wear a mask. High touch surfaces in bathrooms will be cleaned multiple times a day. Students will be expected to wash hands with soap and water upon returning to the classroom. Drinking fountains will be closed, but the water-filling stations will remain open.	When students are in common areas, a mask will be worn to help slow the transmission of disease. Washing hands is recommended to help slow the transmission of disease.	Students may have an extended wait time to use the restroom during high usage times of the day. Students may wish to bring a water bottle to school to use during the school day. Sinks and/or fountains with water-filling stations may be used to refill water bottles.
Dismissal	Student dismissal will take place from the classroom, cafeteria and hallways outside of some classrooms. Students will be seated 4-6 ft apart in the hallway and masks will be worn until exiting the building. Buses will be called and loaded one at a time.	When students are gathered in large numbers, masks will be used to help slow transmission of disease.	The impact on arrival times was minimal last semester. We expect that to continue this semester.
Hygiene Protocols	Handwashing is required for all staff and students before and after meals, after using the restroom, and when entering a new classroom space. Students will be placed four to six feet apart whenever possible when in confined, small spaces. High-fives, handshakes, and hugs will be replaced with other verbal and non-verbal gestures that limit touching. Masks will be required throughout the school day, per School Board Policy C-240.	A mask will be worn to help slow the transmission of disease. Washing hands is recommended to help slow the transmission of disease.	Additional time will be needed to transition to and from activities and classrooms. New routines and procedures will be explicitly reviewed with all students at the beginning of the semester. Additional time will be needed to help review why these procedures are in place and we will continue to help students learn new ways of showing one another that we care about each other.
Cleaning Protocols	High touch surfaces in all classrooms (door handles, light	Additional cleaning throughout the school day will help slow	Additional time may be needed between instructional activities

	switches, etc.) and common areas will be sanitized multiple times throughout the school day. When eating breakfast in the classroom, student desks will be sanitized after meals. Cleaning will occur in every classroom each evening. Common areas will be thoroughly cleaned nightly.	the spread of germs and transmission of disease.	to complete extra cleaning protocols.
Student Sickness Policies	Students who have a fever of 100.4 or greater will not be permitted at school. Students who get a fever at school will be treated in a quarantine room away from other staff and students. KCS protocol will be followed.	It is important to isolate illness as quickly as possible to slow the transmission of disease. Students who are sick must stay home for their own health and the health of others, at least 24 hours after their fever has subsided.	Student absences may increase as a result of the current pandemic situation. Rewards and incentives for attendance will not be offered this school year. Please communicate with the school about absences due to illness as soon as possible.
Visitors and Volunteers	No visitors or volunteers will be permitted inside the school building until further notice. When picking up a child early for dentist, doctor, etc., guardians should plan to bring their photo I.D., press the buzzer, wait outside the front doors until an office staff member responds, and explain who they are picking up and from which teacher's class. An office staff member will greet you at the door to cross-check the photo I.D. with an emergency contact in Aspen. The student will come to the front door and walk out to the guardian at that point. It is imperative that Aspen contacts remain updated. As always, students will not be allowed to leave campus with any adult who is not on the emergency contact list in Aspen.	Limiting outside contact from others will slow transmission of disease.	Checkouts and drop-offs will likely take longer. Caretakers should expect to wait outside of the building and have appropriate ID available, as always. It is the parents'/guardians' responsibility to keep contacts updated in Aspen.

Frequently Asked Questions

1. Will things ever go back to “normal”?

We were very proud of how our students and staff followed procedures last semester as they became a part of our school routine. We will continue to be supportive of any students or adults who are anxious about our procedures while keeping our goal of high expectations for safety. We will continue to take guidance from the CDC, the Knox County Health Department, and our school district to determine when to proceed and what to reintroduce.

2. A student at another Knox County School has some different expectations. Why?

Every school building and student population is unique. Knox County Schools recognized this and allowed individual schools to determine how best to follow health and safety guidelines with the resources of our school.

3. Will this prevent my child from getting sick?

This will not prevent your child from getting sick at school. Our reopening plan is designed to create safe and healthy learning spaces and slow down the spreading of germs and the transmission of disease.

4. What if I want my child to move to virtual learning?

We understand that every parent needs to make a decision that best fits their situation for their family. However, decisions about enrollment for the spring semester are final. No changes can be made without proper medical documentation. Students will not move to virtual learning unless they are officially quarantined due to a positive COVID-19 case or contact. Contact Stephanie Prince with any questions.

5. What should I do if my child is sick?

Please do not send your child to school if he/she is sick. If your child has a fever or is showing other signs of possible COVID-19 infection, please take him/her to your physician to have your child tested.

6. Will I know if someone at Adrian Burnett Elementary has a confirmed case of COVID-19?

If the district is made aware that a student or staff member has tested positive for COVID-19, district officials will immediately notify local health officials. The KCS Health Services Department will work with KCHD to initiate contact tracing protocols to determine how widespread the potential exposure is and notify families and staff members impacted. If the student or staff member is on a school campus, he or she will be isolated until they can be transported off campus. If there is an incident on campus that might pose a threat of exposure to COVID-19, families and staff will be notified while maintaining confidentiality. A decision will be made in consultation with the KCHD regarding a school(s) closure to allow for additional measures to clean and sanitize the facility, based on the information provided by the reporting party. Depending on the nature of the exposure, a recommendation could be limited to specific classrooms or groups. If a school(s) is closed, families and staff will be notified through the KCS phone/email notification system. If a school(s) is closed, students and staff will immediately move to online instruction via Canvas and Microsoft Teams. Any student who must be quarantined due to COVID-19 at the direction of the

Health Department, or a physician, will be given the opportunity to move to the virtual learning program and return to school upon meeting the required criteria. Their teacher will communicate with you within 24 hours of the school regarding materials pick up and procedures.

7. What precautions are being taken on the school bus?

Family members will be asked to sit together when riding the bus to and from school. Students will be seated in assigned seats apart from one another if space allows, and windows will remain open for further ventilation when weather allows. Students riding the bus to school will have their temperature taken upon arrival at school. Any child registering a temperature of 100.4 or above on two consecutive readings will be quarantined until a parent/guardian arrives. It will be your responsibility to pick up your child as quickly as possible, to limit exposure to other staff and students.

8. Where can I find more details about the plan?

The details of this plan are now available at www.knoxschools.org/connect. A phone message was sent to all caretakers currently enrolled at Adrian Burnett. If you did not receive this message, please contact the school to be sure we have your correct information in Aspen. You are also encouraged to follow our Facebook page, check our website, and look for district announcements online and in emails as the year progresses.

9. What are you doing about lost instruction from last school year?

Our teachers have been carefully planning since April of this past school year to ensure that we are addressing instructional gaps for all students. Instruction is being designed to ensure that students have the opportunity to learn skills needed to master the new grade level standards prior to being taught new information when necessary.

10. What do we do if the school or district goes “red”?

We operated in “red” status for the last week of the fall semester. The process would be similar and expectations will be communicated as soon as possible. Students are expected to take home their Chromebooks daily and will be given time to practice digital learning in class.